



**Source Reduction Plan (SRP)**

Please turn over the page for help in completing this form.

1. Your Organisation's Name:	
If we have questions about this plan who should we contact? Name:	
Phone/Email:	
Name of Your Nearest Town:	
Name of the Clean Up Site/s:	
Today's Date:	

2. Name of item or group of items being targeted in this SRP? (For example, water bottles or recreational fishing gear.)

3. For the item listed in Question 2, do you know where the item/s is coming from?

Yes – go to Question 4                       No – see information for Question 3 on the back of this sheet

4a. Where is the item coming from?	
4b. How do you think it is ending up on the beach/ocean?	

5. Why is stopping this item from ending up in the ocean/beach/river important for your community?

6. What actions/changes could the community do to make this plan successful?

7. Decide who can help you fix this problem:

Which organisation could help? (For example, Local Council.)	What can they do? (For example, provide bins or signs, or change behaviour.)

8. Decide who will talk to these organisations

Which organisation/group will you contact? (For example, Local Council.)	What is the name of the person you need to contact?	How will they be approached? (For example, phone call, face-to-face.)	What are you going to ask them to do?	Who is going to contact them and when?

9. What date will you review this plan to see if it is working? \_\_\_\_\_





## Information to help you fill out this form

### When should you use this Source Reduction Plan?

The aim of this form is to help people find a way to stop things that they are finding during their beach/river clean ups from ending up on the beach/river or in the ocean. The Source Reduction Plan is best used to find a solution to an item that you know is coming from a local source.

### What each question means

**Question 1** - asks you for your contact details, also which beach or area you are making this plan for.

**Question 2** - asks what item you are trying to stop from ending up on the beach or in the ocean/river – this could be a single item like a waterbottle, or a group of items like recreational fishing items.

**Question 3** - asks if you know where the item is coming from? For example, if waterbottles are found on the beach/ocean - are they being left there by people littering, or are they coming from somewhere else. If they have lots of different languages on them they might be washing in from another country or maybe from passing ships. If you know where the item is coming from go straight to Question 4, if you don't know where they are coming from is there someone else in your organisation or community that might be able to help you answer this question? If not contact Tangaroa Blue Foundation for more help. Once you have found the source then you can continue onto Question 4.

**Question 4** - asks you to explain where this item is coming from and why it is ending up on the beach/ocean.

**Question 5** - how will the community benefit by stopping this item from ending up in the ocean/river? Some reasons may include the health of the saltwater country, the item is dangerous to people or it will make the area more beautiful. Answering this question may assist you in getting community support for this plan.

**Question 6** – asks what actions or changes could the community make which might help stop this item from ending up on the beach/ocean.

**Question 7** – What other groups/organisations can help you with this plan? This might include the Local Council, other local government agencies or other community groups. Some people you might want to talk to are people that are in charge of parks/reserves, waste management or community engagement. Think about what you need those groups to do that will help solve this problem.

**Question 8** – Outlines exactly who you are going to ask for help, find out the person's name that you need to talk to, their contact details and what are you going to ask them to do. Also decide what is the best way to contact them for example, call them, meet face to face, send them an email and who in your organisation is actually going to contact that person and when.

Think about the cost involved in getting this project done – do you need to find funding?

What happens if the person that you ask for help says no – find out why they said no and see if this is something that can be fixed or is there someone else that can help you? Also think about asking community partners – like schools, environmental groups or Men's Groups – can these groups help?

**Question 9** – Set a date that you will review your plan to see if all the steps have been completed and if they are working. Sometimes a Source Reduction Plan might be complete but when you do your next beach clean up that item is still there so it may not solve the problem. This means you may need to make a new plan involving new partners with new ideas. Tangaroa Blue Foundation is also available to provide support contact [info@tangaroablue.org](mailto:info@tangaroablue.org)

